



Infrastructure Corporation of Andhra Pradesh Limited (INCAP)

**INFORMATION MEMORANDUM
FOR THE PREPARATION OF**

Expression of Interest

**SELECTION OF AGENCY TO DETERMINE SALVAGE VALUE
FOR EXISTING ASSETS OF M/s BIL AT KADAPA
(SEPTEMBER 2019)**

(This document is meant for exclusive purposes of submitting a response to the EOI document and shall not be transferred, reproduced or otherwise used for purposes other than that for which it is specifically issued)

**Chairman and Managing Director,
Infrastructure Corporation of Andhra Pradesh Limited (INCAP)
D.No. 7-104, A Block, I floor, Sri Anjaneya Towers,
N.T.T.P.S Road , Ibrahimpatnam- 521456
Email: incap@incap.co.in, md@incap.co.in.
Web: www.incap.co.in**



Infrastructure Corporation of Andhra Pradesh Ltd.
(Under the control of Industries, Infrastructure, Investment &
Commerce Dept., GoAP)



Expression of Interest for Selection of Agency for determining salvage value of existing assets of M/s BIL at Kadapa.

EoI Notice No. INCAP/P/ Selection of Agency/BIL/36/2019, Dt: 30-09-2019

Infrastructure Corporation of Andhra Pradesh (INCAP) invites EOI from interested agencies for selection of agency to determine salvage value existing assets of existing industry/process equipment of M/s BIL at Kadapa.

Interested Applicants may download the EoI from the website: www.incap.co.in, from 01.10.2019

All other details including any date extensions, clarifications, amendments, etc., will be uploaded only to the website of INCAP and will not be published in newspapers. Hence, Applicants shall regularly visit the website of INCAP to keep themselves updated.

How to Apply: Interested Applicants are requested to submit EOI no later than 1500 hours IST on or before 14/10/2019.

For any queries please send e-mail to: incaphyd@incap.co.in or Contact: +91 9440358973 or +91 9121295901

DISCLAIMER

The information in this document has been prepared to assist the Applicants in preparing the non-binding EOI and it is clarified that:

- a) The notice is issued only to elicit Expression of Interest from parties interested in the Project and does not constitute any binding commitment from INCAP to proceed with the Project or invite any or all the Applicants in the subsequent bidding process.
- b) It does not constitute an invitation to offer or an offer in relation to the transaction.
- c) This document does not constitute any contract or agreement of any kind whatsoever.
- d) This document does not, and does not purport to contain all the information that interested firms and their advisors would desire or require in reaching decisions pertaining to any transaction. Interested Applicant should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
- e) Neither the information in this document nor any other written or oral information in relation to the transaction or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transaction and should not be relied on as such. INCAP nor its employees or advisors shall responsible / liable to any party in any way for costs associated in preparation & submission of EOI.
- f) INCAP is not bound to accept any or all of the EOIs. INCAP reserves the right to reject any or all EOIs without assigning any reasons. No Applicant shall have any cause of action or claim against INCAP or its officers, employees, advisors, agents, successors or assignees for rejection of this EOI. INCAP shall be entitled to invite proposals from entities other than the Applicants who have submitted EOI.
- g) Failure to provide information that is essential to evaluate the Applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the Applicant from the EOI process.
- h) It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither INCAP nor any of their respective officers or employees or advisors or agents make any representation or warranty or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by INCAP or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.

Notice No. INCAP /P/Selection of Agency /BIL/36/2019, Dt:30.09.2019

Expression of Interest Document

1.	Name of the Consultancy assignment	Selection of Agency for determining the salvage value of existing assets of M/s BIL at Kadapa.
2.	Last date & time for submission of Proposal (Proposal Due Date) (PDD)	15.00 Hours IST on 15-10-2019
3.	Date & time for opening of Proposal	16.00 Hours IST on 15-10-2019 in the Office of Infrastructure Corporation of Andhra Pradesh, # D.No. 7-104, A Block, I floor, Sri Anjaneya Towers, N.T.T.P.S Road , Ibrahimpatnam- 521456.
4.	Last date for receipt of queries	05-10-2019
5.	Response to queries	08-10-2019
6.	EoI Processing Fee (Non-Refundable)	Rs.1,00,000/- (Rupees One Lakh only) in the form of a Demand Draft issued by one of the Nationalised/ Scheduled Banks in India in favour of INCAP Ltd., payable at Vijayawada.

Note: Validity of Proposal shall be 60 days from PDD.

INVITATION FOR EXPRESSION OF INTEREST

1. Introduction

1.1. Infrastructure Corporation of Andhra Pradesh (INCAP) is the nodal agency to carry out the bidding process for selection of a private entity/consultant(s)/developer for development of various infrastructure projects in the State of AP.

2. Brief of the Project Site

2.1 Location: Kadapa

2.2 Area: Spread in limited locations over a few acres of land.

3. Scope of Work:

3.1 Consultant is expected to carry out visit of the site, determine the value of existing civil infrastructure made, machinery & plant(s) installed by the previous vender by considering their existing and procurement value.

3.2 Consultant is also expected to give his recommendations on serviceability of machinery, plant(s).

4. Instructions for the Applicant

4.1 Brief description of Bidding Process

4.1.1 Expression of Interest (EOI) – Applications received from interested parties who make an application in accordance with the provisions of this EOI (the “Applicant”) will be evaluated by INCAP and shortlist the Applicants as per technical and financial capacity.

4.1.2 Financial proposals of Applicants who fulfill the aforementioned technical and financial capacity criteria would be evaluated.

4.1.3 The L1 offer will be the successful bidder and the decision of the complete authority will be final and binding on all the parties

5. Eligibility of the Applicant

Consultant must submit proof of;

5.1 Technical Capacity: Three (3) similar works (determining the salvage value of the existing assets of a Firm) completed for the assets of the value of Rs. 100 Cr each or more in last two financial years. Work completion certificate issued by competent authority is required.

5.2 Financial Capacity: Should have turnover of Rs.50,00,00,000/- (Rs. Fifty Crores) for last two consecutive years in the block of last three financial years. Copy of balance sheet duly signed by Chartered Accountant or Company secretary is required to be attached.

5.3 Copies of PAN card, GST number to be submitted along with the Proposal.

6. Preparation and Submission of Application

6.1 The Applicant shall prepare 1 (one) set of the Application (Hard Copy). The Applicant shall also provide 1 (one) soft copy (Pen Drive) in PDF formats.

6.2 The Application shall be typed or written in indelible ink. It shall be signed by the authorized signatory of the Applicant who shall also initial each page of the Application in blue ink. In case of printed and published documents, only the cover shall be initialed. All the alterations, omissions, additions or any other amendments made to the Application shall be initialed by the person(s) signing the Application. The Application shall contain page numbers and shall be bound together in a manner that does not allow replacement of any page.

6.3 Along with the Application, the Applicant shall pay to INCAP a non-refundable sum of Rs. One Lakh only (Rs.1,00,000/-) (Bid Processing fee) in the form of DD issued by any Nationalized Bank/Scheduled Bank in the favour of “Infrastructure Corporation of Andhra Pradesh Ltd” payable at Vijayawada. The DD should be submitted along with proposal. Bids received without DD, will be summarily rejected.

6.4 EMD of Rs. Ten Lakh only (Rs. 10,00,000/-) in the form of DD issued by any Nationalized Bank/Scheduled Bank in the favour of “Commissioner of Industries” payable at Vijayawada should be submitted along with proposal. Bids received without DD, will be summarily rejected.

6.5 The Application shall contain:

- a) Form 1: Letter of Proposal/Quotation for the EOI
- b) Form 2: Particulars of the Applicant
- c) Demand Draft for EOI Processing Fee
- d) Demand Draft for EMD
- e) Pen Drive with a copy of the Application in PDF format

6.6 Applicants interested in the Project are required to submit their Expression of Interest in writing on or before Application due date i.e., 1500 hours IST on 15.10.2019 and the same will be opened at 1600 hours IST on 15.10.2019 in the presence of the Applicants who choose to attend at the following address:

**Chairman & Managing Director,
D.No. 7-104, A Block, I
floor, Sri Anjaneya Towers,
N.T.T.P.S Road ,
Ibrahimpattanam- 521456**

- 6.7 The Applicants are advised in their own interest to ensure that completed Expression of Interest reaches the office of INCAP at the address mentioned well before the dates stipulated in the document. Sealed Expression of Interest submitted through Speed post/ Registered Post / Courier / Hand delivered shall be accepted. Expression of Interest submitted through Telex / Telegraphic / Fax / email will not be considered and summarily rejected.
- 6.8 Applications received after the date and time stipulated in this EOI shall not be considered and shall be summarily rejected.
- 6.9 In case, the Application Due Date is an unscheduled holiday, the application has to be submitted latest by the next working day. The time and venue of submission will remain unchanged.
- 6.10 The Official Website of the Authority is: <http://www.apindustries.gov.in> & INCAP is www.incap.co.in. All details including Project Information Memorandum, any due date extensions, clarifications, amendments, addenda, corrigenda, etc., in respect of this notification will be uploaded only to the website of INCAP and will not be published in Newspapers.
- 6.11 No communication in this regard will be entertained with any individual, however, all updates or change in date/ time shall be uploaded on corporation website i.e. www.incap.co.in
- 6.12 All communications, including the envelopes, should contain the following text, to be marked at the top in bold letters:

EoI Notice No. INCAP/ P/Selection of Agency/BIL/36/ 2019, Dt:30-09-2019

**APPLICATION FOR SELECTION OF AGENCY TO DETERMINE SALVAGE VALUE
EXISTING ASSETS OF M/s BIL AT KADAPA**

7. Opening and Evaluation of Applications

- 7.1 The Authority shall open the Applications at 1600 hours IST on the Application Due Date, at the office of INCAP and in the presence of the Applicants who choose to attend. In case, the Application Due Date is an unscheduled holiday, the Applications shall be opened on the next

working day. The time and venue of submission will remain unchanged.

7.2 To facilitate evaluation of Applications, the Authority may, at its sole discretion, seek clarifications from any Applicant regarding its Application. Such clarification(s) shall be provided within the time specified by the Authority for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.

7.3 Only those Applicants who meet the eligibility criteria specified in Clauses 5 shall be qualified and Shortlisted. Financial proposals of Applicants who fulfill the aforementioned technical and financial capacity criteria would be evaluated.

7.4 The L1 offer will be the successful bidder and the decision of the complete authority will be final and binding on all the parties.

7.5 Applications of firms who do not meet these criteria shall be rejected. The rejection of application shall be informed to the Applicants through e-mail.

8. Tenure of the Consultancy Assignment:

8.1 Total time frame to furnish final report is three weeks from receipt of Letter of Award.

8.2 Report has to be submitted in the form of two (2) sets of hard copy duly bound and in soft copies in the form of two (2) Pen drives.

9. Number of Applications and costs thereof

9.1 No Applicant shall submit more than one Application for the Project. An Applicant applying individually shall not be entitled to submit another Application either individually.

9.2 The Applicants shall be responsible for all of the costs associated with the preparation of their Application and their participation in the Bidding Process. INCAP will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

10. Clarifications

10.1 Any queries or request for additional information concerning this EOI shall be submitted in writing by e-mail to incaphyd@incap.co.in by the 05/10/2019. The e-mail subject line shall clearly bear the following identification/ title: “Queries/Request for Additional Information: EOI for Selection of Agency to determine the Salvage value of existing assets of M/s BIL at Kadapa”.

10.2 INCAP shall endeavor to respond to the queries latest by 08/10/2019. The responses will be uploaded in the website of INCAP – www.incap.co.in.

10.3 However, INCAP reserves the right not to respond to any question or provide any clarification, in its sole discretion, and nothing in this Clause shall be taken or read as compelling or requiring the Authority to respond to any question or to provide any clarification.

10.4 INCAP may also on its own motion, if deemed necessary, issue interpretations and clarifications which shall be uploaded in INCAP website. All clarifications and interpretations issued by the INCAP shall be deemed to be part of the EOI. Verbal clarifications and information given by INCAP or its employees or representatives shall not in any way or manner be binding on the INCAP.

11. Amendment of EOI

11.1 At any time prior to the deadline for submission of Application, INCAP may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the EOI by the issuance of Addenda.

11.2 Any Addendum thus issued will be uploaded on the INCAP website (www.incap.co.in)

11.3 In order to afford the Applicants a reasonable time for taking an Addendum into account, or for any other reason, INCAP may, in its sole discretion, extend the Application Due Date.

12. Award of Consultancy

After selection, a Letter of Award (the “LOA”) shall be issued, in duplicate, by the Authority to the Consultant and the Consultant shall within 3 (three) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA duly signed by the Selected Applicant is not received by the stipulated date, the Authority may, unless it consents to extension of time for submission thereof, consider the next L2 Applicant.

13. Commencement of the Assignment

13.1 Selected Consultant is supposed to provide his draft report within 8 days of receipt of LoA (issued by the Authority) and Authority (The Commissioner of Industries) will provide its comment within a week period, thereafter consultant must submit his final report maximum within a week period.

13.2 Report has to be submitted in the form of two (2) sets of hard copy duly bound and in soft copies in the form of two (2) Pen drives.

FORM 1

(Appendix I)

LETTER OF PROPOSAL/QUOTATION

(To be typed in Applicant's Letterhead)

From:

To:

**The Chairman & Managing Director,
D.No. 7-104, A Block, I floor,
Sri Anjaneya Towers, N.T.T.P.S Road ,
Ibrahimpattanam- 521456**

Sub: Proposal/Quotation Submission of Expression of Interest (EOI) for Selection of Agency to determine the Salvage value of existing assets of M/s BIL at Kadapa.

Sir,

Having examined the details given in EOI Notice, Project Information Memorandum for the above Project, I/we hereby submit our Expression of Interest and the relevant information

1. I/We hereby certify that all the statements made in the information supplied in the enclosed form and the accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
3. I/We also authorize INCAP or their authorized representatives to approach individuals, employers and firms to verify our competence and general reputation.
4. I/We submit the following certificates in support of our suitability, technical know-how and capability for having successfully undertaken similar projects.
5. Our Proposal/Quotation for determining the salvage value of existing assets of M/s BIL is indicated below . This quote includes all taxes/duties/charges payable at applicable rates.

Item No.	Description	Amount INR ONLY
A.	<p>COST OF SERVICES (inclusive of all applicable taxes, duties, levies and charges payable at applicable rates) In Indian Rupees in words: Rupees _____ only</p>	

The Proposal/Quotation is unconditional and unqualified.

1. All information provided in the Proposal/Quotation and in the Appendix I is true and correct and all documents accompanying this Proposal/Quotation are true copies of their respective originals.
2. This statement is made for the express purpose of meeting the objectives stated in the aforesaid
3. I/We shall make available to the Government Authority any additional information it may deem necessary or require for supplementing or authenticating the Proposal/Quotation.
4. I/We acknowledge the right of the Government Authority to reject our Proposal/Quotation without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
5. I/We certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
6. I/We understand that you may cancel the Selection Process at any time and that you are neither bound to accept any Proposal/Quotation that you may receive nor to select the Applicant, without incurring any liability to the Applicants.
7. I/We hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Government Authority and/ or the Government of India in connection with the selection of Applicant or in connection with the Selection Process itself in respect of the assignment mentioned in subject EoI.
8. I/We agree and understand that the Proposal/Quotation is subject to the provisions of the EoI. In no case, shall I/We have any claim or right of whatsoever nature if me or our Proposal/Quotation is not opened or rejected.
9. I/We agree to keep this offer valid for 2 months from the Proposal/Quotation Due Date specified in the EoI.

10. I/We agree and undertake to abide by all the terms and conditions of the EoI Document. In witness thereof, I/We submit this Proposal/Quotation under and in accordance with the terms of the EoI Document.

Yours faithfully,

(Signature, name and designation of the authorized signatory)

FORM 2

(Appendix I)

Particulars of the Applicant

1.	Title of Consultancy: Selection of Agency for determining the salvage value of existing assets of M/s BIL
2.	State the following: Name of Company or Firm: Legal status (e.g. incorporated private company, unincorporated business, partnership etc.): Country of incorporation: Registered address: i. PAN ii. GST Number Year of Incorporation: Year of commencement of business: Principal place of business: Brief description of the Company including details of its main lines of business Name, designation, address and phone numbers of authorised signatory of the Applicant: Name: Designation: Company: Address: Phone No.: E-mail address:

3.

For the Applicant, state the following information:

(i) In case of non-Indian Firm, does the Firm have business presence in India?

Yes/No

If so, provide the office address(es) in India.

(ii) Has the Applicant been penalized by any organization for poor quality of work or breach of contract in the last five years?

Yes/No

(iii) Has the Applicant ever failed to complete any work awarded to it by any public authority/ entity in last five years?

Yes/No

(iv) Has the Applicant been blacklisted by any Government department/Public Sector Undertaking in the last five years?

Yes/No

(v) Has the Applicant suffered bankruptcy/insolvency in the last five years?

Yes/No

Note: If answer to any of the questions at (ii) to (v) is yes, the Applicant is not eligible for this consultancy assignment.



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